

# THE LEGAL AID SOCIETY

## Job Title

Juvenile Rights Staff Attorney-Lateral (Citywide)

## Job Description

The Legal Aid Society's Juvenile Rights Practice is seeking Staff Attorneys with a deep commitment to public interest practice and policy to join a dedicated team of managers and a staff of attorneys, social workers, supervisors and support personnel in the borough trial offices. Applicants should have a demonstrated commitment to addressing fundamental issues of child welfare and juvenile justice within an interdisciplinary model of representation and 2 to 5 years of relevant experience in a trial office setting. The Staff Attorney will practice with an interdisciplinary team of social workers, paralegals and investigators on the legal representation of children, ages 0 to 21 years, who are before NYC family courts on child protective, PINS (Persons-In-Need-of-Supervision), juvenile delinquency, and termination of parental rights petitions.

## ESSENTIAL DUTIES/RESPONSIBILITIES

- \* Assist in maintaining a high standard of representation and client service
- \* Respond to client, community and management concerns
- \* Collaborate and communicate in an interdisciplinary environment
- \* Maintain and prioritize workload including case management reports
- \* Participate in fact-finding, dispositional and post-dispositional hearings
- \* Handle institutional assignments including intake and case coverage
- \* Conduct out-of-court case preparation including interviews, investigations, document review and witness preparation
- \* Draft motions, orders, bills/demands and other documents
- \* Counsel clients
- \* Consult and advocate with service providers
- \* Identify issues and resources
- \* Seek compliance with court orders, regulatory requirements and agency policies
- \* Ensure that the child's position is represented in all decisions made about their life
- \* Other duties as assigned

## Requirements

- \* New York State Bar admission
- \* 2 to 5 years of relevant experience in a trial office
- \* Commitment to children's issues and juvenile justice
- \* Ability to deal effectively with children, adolescents and family members
- \* Strong interpersonal, communication, organizational and advocacy skills
- \* Ability to work in and value a collaborative team model in a high-volume practice
- \* **REQUIRED DOCUMENTS:** Please submit a cover letter, resume and writing sample as a PDF when you apply via the LAS Recruitment Portal

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## *OUR COMMITMENT TO DIVERSITY AND INCLUSION*

The leadership of The Legal Aid Society is committed to a work culture of zealous advocacy, respect, diversity and inclusion, client-oriented defense, access to justice and excellent representation. We are dedicated to building a strong professional relationship with each of our clients, to understanding their diverse circumstances, and to meeting their needs. Our ability to achieve these goals depends on the efforts of all of us.

## **HOW TO APPLY**

You must apply online at the [LAS RECRUITMENT PORTAL](#). The legal aid society is reducing its carbon footprint and therefore paper applications are not accepted. Only pdf documents will be accepted. If your document is not a pdf, your application will not be processed. Applications submitted without all the required materials will not be processed. Applications will be considered on a rolling basis so applicants are encouraged to apply early.

**The legal aid society is an equal opportunity employer – women, people of color, members of the LGBTQ+ communities, veterans, and people with disabilities are encouraged to apply.**

For technical difficulties or questions regarding this posting, please email [jobpostquestions@legal-aid.org](mailto:jobpostquestions@legal-aid.org).