

UNITED STATES DISTRICT COURT DISTRICT OF OREGON



PUBLIC NOTICE FOR APPOINTMENT OF A PART-TIME U.S. MAGISTRATE JUDGE PENDLETON, OREGON

OPENING DATE: November 16, 2020
SALARY: \$79,635 Annually

CLOSING DATE: January 15, 2021
VACANCY NUMBER: 20-19

The Judicial Conference of the United States has authorized the appointment of a part-time United States Magistrate Judge for the U.S. District Court for the District of Oregon to fill the vacancy created by the planned retirement of Judge Patricia Sullivan. The official location of the position is in Pendleton, Oregon.

The essential function of courts is to dispense justice. An important component of this function is the creation and maintenance of diversity in the court system. A community's belief that a court dispenses justice is heightened when the court reflects the community's racial, ethnic, and gender diversity.

The duties of the position are demanding and wide-ranging and include: (1) conducting most preliminary proceedings in criminal cases; (2) trial and disposition of misdemeanor cases; (3) conducting various pretrial matters and evidentiary proceedings in civil cases; (4) conducting settlement conferences; (5) trial and disposition of civil cases upon consent of the litigants; and (6) travel to locations other than Pendleton to conduct proceedings. The basic jurisdiction of a United States Magistrate Judge is specified in 28 U.S.C. § 636.

The Court intends to assign substantial civil duties under [28 U.S.C. § 636\(b\) and \(c\)](#) to the Magistrate Judge selected for this position. For this reason, the court is seeking a candidate who has substantial civil litigation experience and who will be able to inspire counsel to consent to Magistrate Judge jurisdiction in civil cases, effectively manage and schedule civil cases, and conduct settlement of civil cases.

Part-time Magistrate Judges are governed by [unique application of the Code of Judicial Conduct](#) and the [Conflict-of-Interest Rules for Part-time Magistrate Judges](#). The code and rules affect the practice of law of the part-time Magistrate Judge.

To be qualified for appointment a candidate must:

- 1) Be, and have been for at least five (5) years, a member in good standing of the bar of the highest court of a state, the District of Columbia, the Commonwealth of Puerto Rico, the Territory of Guam, the Commonwealth of the Northern Mariana Islands, or the Virgin Islands of the United States, and have been engaged in the active practice of law for a period of at least five (5) years (with some substitutes authorized);
- 2) Be competent to perform all the duties of the office; be of good moral character; be emotionally stable and mature; be committed to equal justice under the law; be in good health; be patient and courteous; and be capable of deliberation and decisiveness;
- 3) Be younger than 70 years old;
- 4) Not be related by blood or marriage to a judge of the appointing District Court within the degree specified in 28 U.S.C. § 458; and
- 5) Meet the citizenship requirements specified in 5 U.S.C. § 3101, as well as the citizenship requirement for employees compensated from appropriated funds.

A Merit Selection Panel, composed of attorneys and other members of the community, will review all applications and recommend to the Judges of the District Court, in confidence, the five (5) persons it considers best qualified. The Court will review the recommendations and make the final decision. Appointment will be made following the successful completion of a full-field FBI investigation and an IRS tax check. The individual selected must comply with the financial disclosure requirements pursuant to the Ethics in Government Act of 1978, Pub. L. No. 95-521, 90 Stat. 1824 (1978) (codified at 5 U.S.C. app. 4 §§ 101-111) as implemented by the Judicial Conference of the United States. An affirmative effort will be made to give due consideration to all qualified candidates without regard to race, color, age (40 and over), gender, religion, national origin, disability, or sexual orientation.

The current salary for this part-time position is \$79,635 per year. Pursuant to the [salary structure](#) approved by the Judicial Conference of the United States, this position is compensated at the second highest salary level for part-time Magistrate Judge positions. A part-time Magistrate Judge compensated at the second highest salary level is expected to perform duties equivalent to a 40 percent workload or more of a full-time Magistrate Judge in the district, requiring 800 hours of work per year. Participation in a full range of benefits is offered including, but not limited to, retirement and health, life, disability, and long-term care insurance. The term of the office is four (4) years. Periodically, Congress adjusts salaries based on cost of living increases.

Note: Relocation expenses will not be paid.

Application forms and more information on the Magistrate Judge position in this Court may be obtained online at ord.uscourts.gov. To apply, submit a letter of interest, chronological resume, and an Application for the Position of United States Magistrate Judge. Electronic submission is highly preferred with all materials combined into **one** Adobe PDF file and sent to HR2@ord.uscourts.gov. Otherwise, all materials should be firmly clipped together (**not** stapled or placed in a separate binder or report cover) and sent to the address below. **Do not** include photos of

yourself in the application form or in any part of the appended materials. Incomplete packets and those submitted after the deadline date will not be considered.

To ensure impartiality, please do not have references contact the Court or members of the Merit Selection Panel directly. The application packet must be received no later than 4:30 p.m. on Friday, January 15, 2021.

U.S. Magistrate Judge Application
Office of the Clerk
Merit Selection Panel
c/o Human Resources Division
United States District Court, District of Oregon
1000 S.W. Third Avenue, Suite 740
Portland, Oregon 97204

All applications will be kept confidential, unless the candidate consents to disclosure, and all applications will be examined only by the Merit Selection Panel and the Judges of the District Court. The Panel's deliberations will remain confidential.