

**Financial Policy and Legislative Advisor/Counsel**

The National Association of Insurance Commissioners (NAIC) currently has an opening for a Financial Policy and Legislative Advisor or Counsel in its Executive Office in Washington, D.C. Reporting to the Assistant Director for Financial Policy and Legislation, this position will help develop and advance the NAIC's policy positions on Capitol Hill and with a myriad of federal agencies responsible for financial policy.

This position will help shape insurance regulatory policy at the cross-roads of Congress and federal agencies. Working with dedicated and collegial policy professionals, the selected individual will advance the state-based insurance regulatory framework by supporting the 56 state and territorial chief insurance regulators and state insurance departments.

The selected individual will work collaboratively with members of the NAIC financial policy and legislation team, NAIC regulatory experts as well as senior NAIC leadership. An aptitude for member service, proactiveness and responsiveness is critical to success in this position.

**RESPONSIBILITIES INCLUDE:**

- Identifying and analyzing federal legislation and regulations that could impact the regulation of insurance.
- Actively monitoring developments related to such legislation or regulation, and proactively developing recommended responses to such activity including drafting comment letters, testimony, legislative language, and other policy documents.
- Facilitating NAIC outreach to congressional and federal officials and facilitate NAIC member involvement in federal initiatives.
- Advising senior NAIC leadership regarding involvement in public policy discussions, debates and projects and recommending actions to be taken by NAIC to address issues that arise at the federal level.
- Position may require limited travel.

**SKILLS AND ABILITIES:**

- Must have strong analytical skills, a well-honed ability to review federal legislation and regulations to identify their impact on the regulation of insurance and the insurance sector.
- Must have a demonstrated ability to work with public officials, key organizations, and people in the relevant policy arenas.
- Possesses knowledge and understanding of the federal legislative and regulatory processes, insurance regulation, and the insurance sector.
- Demonstrates independence, initiative, and political sensitivity to operate effectively on behalf of the NAIC and state insurance regulatory officials.
- Possesses excellent oral and written communications skills and be able to convey complex issues in clear, concise language.
- Ability to be proactive, flexible, and to work in a team environment with employees at various levels.
- Must have strong organizational skills and member service skills.
- Proficiency with Word, Excel, and PowerPoint.

**EDUCATION AND/OR EXPERIENCE REQUIRED:**

Bachelor's degree (B.A.) from four-year college or university; four years related experience in congressional affairs or government relations

**PREFERRED QUALIFICATIONS:** *\*\*Please address preferred qualifications in a cover letter\*\**

- Law or Master's degree
- Experience working with the Federal government
- Experience/Interest in Financial Regulatory Services/Policy

**Why Work at the NAIC/NIPR?**

- Flexible Work Environment
- 37.5 Hour Work Week
- Tuition Reimbursement
- Referral Bonuses
- Choice of Insurance Plans
- Vacation Buy Back
- Infants in the Workplace
- Adoption Assistance
- Parental Leave
- Employee Recognition Programs
- Days Off for Community Service
- Student Loan Repayment Program
- Fitness Center

**The NAIC is proud to be an Equal Opportunity Employer**

**For consideration, please apply online at:**

<http://careers.naic.org>

***Applicants for all positions are considered without regard to age, race, creed, color, religion, sex, sexual orientation, gender identity or expression, national origin or ancestry, marital status, pregnancy, genetic information, military or veteran status, disability, or any other basis protected by applicable law.***