

## JOB ANNOUNCEMENT

**Position:** Tenants' Rights Staff Attorney- Contra Costa County

**Reports to:** Tenants' Rights Supervising Attorney

**Bargaining Unit:** Yes

**FLSA:** Exempt

**Type:** Full Time



### Position Summary & Responsibilities

Our Tenants' Rights Practice works to stop displacement and stabilize our communities through eviction defense, drop-in legal clinics, affirmative litigation, administrative hearings before rent boards, know-your-rights presentations and community outreach, and policy initiatives. We are seeking staff attorneys to join our team in providing high quality legal services to low-income tenants as we launch an eviction defense practice in Contra Costa County.

Primary responsibilities will include:

- Directly representing low-income tenants in **unlawful detainer trials and appeals**;
- Directly representing low-income tenants in **administrative hearings**;
- Supervising and/or providing consultations at **clinics and workshops**;
- Providing **Know Your Rights presentations** to community-based organizations; and
- Representing Centro Legal de la Raza and its clients at **community events, stakeholder meetings, City Council hearings**, etc.

### Qualifications

The applicant must profoundly share Centro Legal's mission and vision of racial, economic and social justice.

Qualifications include:

- J.D; admitted and in good standing with the California bar;
- Fluency in Spanish, Mandarin, Cantonese, or Vietnamese preferred, but not required;
- Knowledge and adherence to community lawyering principles;
- Strong leadership skills;
- Excellent writing, research, analytical, and verbal communication skills;
- Demonstrated commitment to civil liberties, tenants' rights, and public interest law;
- Demonstrated ability to work cooperatively on projects with lawyers, other staff members, and diverse community organizations;

- Demonstrated commitment to diversity within the office and a personal approach that values all individuals and respects differences regarding race, ethnicity, age, gender identity and expression, sexual orientation, religion, ability, socio-economic circumstance, immigration status, and record of arrest or conviction;
- Familiarity in working with clients in crisis or who are trauma survivors;
- Commitment to and understanding of how intersectionality plays a role in client and staff experiences; and
- Demonstrated ability to work cooperatively on projects with lawyers, other staff members across organization, and diverse community organizations, stakeholders and policymakers.

### **Compensation**

Salary is competitive and commensurate with experience ranging from \$64,821 to \$79,231. We provide a generous benefits package, including life insurance, LTD, leave policies, vacation, and December holiday office closure at full pay.

### **To Apply**

Review of applications will begin immediately and continue until the position is filled. Applicants are encouraged to apply as soon as possible. Submit via email only: 1) cover letter, 2) resume, and 3) a list of three professional references. Include **“Tenants’ Rights Staff Attorney”** in the subject line. Please email application materials directly to [jobs@centrolegal.org](mailto:jobs@centrolegal.org)

### **POSITION OPEN UNTIL FILLED**

---

#### **About Centro Legal de la Raza**

Founded in 1969 and headquartered in Oakland, California, Centro Legal de la Raza (Centro Legal) is a comprehensive legal services and advocacy organization protecting and advancing the rights of immigrant, low-income, and Latino communities through bilingual representation, education, and advocacy. We combine quality legal services with know-your-rights education, affirmative litigation, and youth development, ensuring access to justice for thousands of individuals and families each year throughout Northern and Central California.

For more information, visit our website: <https://centrolegal.org/>

**Diversity Statement** Centro Legal’s mission includes advancing social, economic and racial justice. We are committed to fostering, cultivating and preserving a culture of equity, diversity and inclusion within and ensuring a workplace where all staff can flourish and grow

professionally and well beyond. Our staff are the most important part of our ability to achieve our mission. The collective sum of the individual differences, life experiences, knowledge, inventiveness, innovation, self-expression, unique capabilities and talent that our employees invest in their work represents a significant part of not only our culture, but our reputation, sustainability and our organization's success. Centro Legal is an equal employment opportunity employer and does not discriminate on the basis of race, color, religious creed, sex, pregnancy), gender, national origin, ancestry, citizenship, age, medical condition including genetic characteristics, mental or physical disability, military or veteran status, marital status, family responsibilities, caregiver status, sexual orientation, gender identity (including transgender status), gender expression, weight, height, linguistic characteristics (such as accent and limited English proficiency where not substantially job-related), citizenship status, status as a victim of domestic violence, sexual assault, or stalking, HIV/AIDs status, or any other basis prohibited by law. Centro also prohibits discrimination based on a perception that an individual has any of the characteristics of the protected classes listed above, and further prohibits discrimination against an individual who is associated with a person who has, or is perceived to have, any of those characteristics.