

Job Title

Staff Attorney, Housing Group Advocacy

Job Description

The Legal Aid Society's Civil Practice is seeking a Staff Attorney for the Housing Group Advocacy Project in the Bronx, Brooklyn, Harlem and Queens offices. The Housing Group Advocacy Project is an anti-displacement and tenant protection project focusing on supporting New York City communities facing rapid gentrification in the five boroughs of New York City. The Staff Attorney will work with tenant associations, community-based organizations, government officials, and pro bono attorneys to help stabilize client communities by preventing harassment of tenants and tenant displacement as well as assisting tenants with obtaining repairs and essential services, and otherwise enforcing and expanding tenant rights. The Staff Attorney may be required to work in more than one community or borough depending on changing client needs and priorities; is required to handle tenant and community group representation, bring affirmative litigation to enforce tenant rights; work with community or housing organizers; and conduct regular intake with community-based organizations, in Housing Court, at Single Stop, or other community sites.

ESSENTIAL DUTIES/RESPONSIBILITIES

- Represent clients in city, state and federal court proceedings, administrative hearings and affirmative litigation
- Provide representation and advocacy with local, state and federal agencies
- Provide training, community outreach and education to individuals, local community-based organizations and housing advocates
- Conduct policy advocacy on behalf of clients
- Coordinate and collaborate with other groups and organizations
- Assist in organizing, expanding, and maintaining tenant associations, block associations, resident groups and other housing groups
- Represent the Civil Practice and The Legal Aid Society in the community
- Promote the work of the office, the Housing Law Practice and the Civil Practice
- Work with pro bono lawyers and partner organizations
- Conduct off-site intake, including during evening and weekend hours
- Other duties as assigned

Required Documents

Please submit a cover letter and resume as a PDF, and a writing sample when you apply via the LAS Recruitment Portal.

Deadline: Open Until Filled

Location

Citywide

Requirements

- Admission to the New York State Bar or Current 3L students sitting for the New York Bar Exam in July 2022 or its equivalent
- Excellent written and oral advocacy skills
- Excellent organizational skills

- Ability to work independently as well as collaboratively in a team and manage a high volume cases
- Demonstrated commitment to and experience in public interest law and civil legal services
- Ability to coordinate and collaborate successfully with other groups and organizations
- Proficiency in languages other than English is highly desirable

SALARY AND BENEFITS

The leadership of The Legal Aid Society believes in attracting and retaining exceptional talent committed to serving our clients. We offer a generous benefits package including health insurance, paid vacation, disability and life insurance, and more. Salaries for our unionized jobs are governed by our Collective Bargaining Agreement. Please visit our Careers page for additional information. Salary and benefits information will be available to applicants, when and if, an offer is made.

OUR COMMITMENT TO DIVERSITY, EQUITY AND INCLUSION

The leadership of The Legal Aid Society is committed to a work culture of zealous advocacy, respect, diversity and inclusion, client-oriented defense, access to justice and excellent representation. We are dedicated to building a strong professional relationship with each of our clients, to understanding their diverse circumstances, and to meeting their needs. Our ability to achieve these goals depends on the efforts of all of us.

COVID VACCINATION INFORMATION

The Legal Aid Society is taking precautions and implementing safety measures to help prevent the spread of COVID-19 and to comply with New York City's requirements concerning Covid-19. All members of the Legal Aid community have a shared responsibility to support and comply with policies and protocols to protect the health and safety of our community. Learn more about our COVID-19 policy by visiting our [website](#).

HOW TO APPLY

Click here to apply

<https://recruiting.adp.com/srccar/public/RTI.home?c=1143211&d=ExternalCareerSite&r=5000745791700&fromPublish=true#/>

All applications must be completed online. We do not accept paper submissions. Please visit our Careers Page to review all current job postings, and instructions on the application process. For technical difficulties or questions regarding this posting, please email jobpostquestions@legal-aid.org.

As an Equal Employment Opportunity (EEO) Employer, The Legal Aid Society prohibits discriminatory employment actions against and treatment of its employees and applicants for employment based on actual or perceived race or color, size (including bone structure, body size, height, shape, and weight), religion or creed, alienage or citizenship status, sex (including pregnancy), national origin, age, sexual orientation, gender identity (one's internal deeply-held sense of one's gender which may be the same or different from one's sex assigned at birth; one's gender identity may be male, female, neither or both, e.g., non-binary), gender expression (the representation of gender as expressed through, for example, one's name, choice of pronouns, clothing, haircut, behavior, voice, or body characteristics; gender expression may not be distinctively male or female and may not

conform to traditional gender-based stereotypes assigned to specific gender identities), disability, marital status, relationship and family structure (including domestic partnerships, polyamorous families and individuals, chosen family, platonic co-parents, and multigenerational families), genetic information or predisposing genetic characteristics, military status, domestic violence victim status, arrest or pre-employment conviction record, credit history, unemployment status, caregiver status, salary history, or any other characteristic protected by law