**ABOUT THIS POSITION**

The Law Department is comprised of the City Attorney’s Office, which handles representing the City in civil matters, and the City Prosecutor’s Office, which handles the prosecution of misdemeanor crimes committed in Phoenix. The City Prosecutor’s Office is offering an exciting opportunity to make a difference in our community and to be part of a professional, dedicated, and committed group of people working to make Phoenix better. We are looking for lawyers who want to be part of this team and see prosecution as a career.

A prosecutor can be expected to make daily court appearances, negotiate plea bargains designed to improve the lives of the parties involved as well as our community, review or initiate charges, participate in arraignments and pretrial-disposition conferences, and conduct bench and jury trials. Types of crimes handled will include assault, shoplifting, theft, prostitution, DUI, and other driving offenses.

**IDEAL CANDIDATE**

The ideal candidate should demonstrate an ability to work well within a team atmosphere, display sound judgment, and interact professionally with victims, defendants, witnesses, office staff, co-workers, attorneys, judges, and court personnel. The ability to clearly communicate orally and in writing is necessary for this position.

**SALARY**

$70,969.60 - $107,910.40 annually.  Candidates may be hired up to $107,910.40 depending upon qualifications.

**BENEFITS**

A comprehensive benefits package is offered which includes traditional pension with employer and employee contributions; choice of medical HMO, PPO, or HSA/HDHP plan; wellness incentive of up to $720 annually; dental; vision; life insurance; long-term disability; 401(a) and 457 plans; medical enrollment includes a monthly $150 City contribution to a Post-Employment Health Plan; bus/light rail pass; tuition reimbursement program; paid time off includes 12.5 paid holidays, 12 vacation days, and 15 sick days and personal leave days.

For more details, visit: [Unit 007 Benefits](https://www.phoenix.gov/hrsite/Benefit%20Category/007.pdf)

[Pension Information](https://www.phoenix.gov/hrsite/Documents/Talent-Acquisition/Pension%20Information%203.15.2021.pdf)

**MINIMUM QUALIFICATIONS**

* One year of experience as a practicing attorney and graduation from an accredited school of law.
* Active member in good standing of the State Bar of Arizona. Please include your Arizona State Bar license number on resume or cover letter along with the date you received your Bar number.
* An equivalent combination of related experience and education may be considered, including, but not limited to, trial practice/clinical programs, moot court experience, law school prosecution internships, and clerkships.
* The City job description can be found [here](https://www.phoenix.gov/hrsite/JobDescriptions/10121.pdf).
* All finalists for positions are subject to a criminal background check applicable to the department or position.
* For information regarding pre-screening and driving positions, [click here](https://www.phoenix.gov/hrsite/Documents/Talent-Acquisition/Pre-Employment%20Information%203.15.2021.pdf).

The City of Phoenix has paused plans to implement a federal mandate requiring all city employees be vaccinated against COVID-19. This decision comes after a series of legal challenges and a ruling from a federal judge which temporarily halts the COVID-19 vaccine mandate for federal contractors nationwide. If the requirement is reinstated, the City of Phoenix may require new hires to provide proof of full COVID-19 vaccination status as a condition of employment. After a conditional offer has been extended, candidates may request a reasonable accommodation based on a medical disability or for sincerely held religious beliefs.

**PREFERRED QUALIFICATIONS**

The minimum qualifications listed above, plus:

* Trial experience is not a prerequisite, but an aptitude for trial advocacy and familiarity with trial procedure is viewed favorably.
* Trial-practice classes, moot-court experience, and law-school prosecution-internship experience is viewed favorably.

**RECRUITMENT DATES**

Recruitment closes August 9, 2022. All materials must be received by 11:59 p.m. on this date.

This recruitment and any interview process as a result of this recruitment may be used by multiple hiring managers and multiple departments throughout the City to fill any related current or future vacancies; other recruitments and appropriate eligible lists may also be considered.

**HOW TO APPLY**

Apply online at <https://www.phoenix.gov/hr/current-jobs/> by completing the required information and attaching,**as one document**, your cover letter and resume. Please include your experience as it relates to the qualifications stated above. Only the highest qualified may be posted to the eligible to hire list. The results of the resume screening process will be sent to your primary email address.

**WE ARE HERE TO HELP**

* During the current health crisis, job interviews may be held by video or audio conference.
* Please be aware that you may be required to wear a face covering or use other personal protective equipment (PPE) related to the COVID-19 pandemic.
* If you are in need of computer resources, [click here](https://www.phoenix.gov/hrsite/Documents/Talent-Acquisition/Free%20Computer%20Access%20Resources.pdf) for free options.
* Explore other [Employment Opportunities](https://www.phoenix.gov/employment) with the City of Phoenix.
* Subscribe to receive [e-mail notifications](https://action.phoenix.gov/j1.pl?a06431395e1fce54d08f3ce16e85899d7b48a2baf2efe0aae72c6d761f480cb0) about new employment opportunities.
* If you need assistance applying for this job, please contact our HR Connection Center at [(602) 495-5700](tel://602-495-5700/).

**REFERENCE**

Asst City AttyII\*Pros, JC:10120/10121, ID# 45983, 6/29/2022, 3 mos, PO, Benefits: 007

City of Phoenix employees commit to Work Smart, Spend Wisely, Be Kind.

City of Phoenix is an equal opportunity employer. AmeriCorps, Peace Corps, and other national service alumni who meet the required qualifications are encouraged to apply.