

ALWARD FISHER RICE ROWE & GRAF

ATTORNEYS AT LAW

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October 10, 2022

JOB POSTING

Alward Fisher Rice Rowe and Graf, PLC is excited to announce our need for a Litigation Associate Attorney. The ideal candidate will have courtroom experience, excellent academic credentials, and superior verbal and written communication skills.

Requirements and Responsibilities:

Admitted to the Michigan State Bar

1 or more years of litigation experience in a position that required client contact

Technical knowledge of and ability to use MS Office Suite and legal research software

Acute analytical and critical thinking skills

Capable of clearly expressing written and oral ideas with proper grammar, formatting, and decorum

Ability to multitask, manage changing deadlines, client demands and multiple cases

Attention to detail and accuracy

Effective time management, planning and organization skills to accomplish tasks in an efficient manner

Alward Fisher offers a competitive benefits package including 401(k) as well as the opportunity for origination and performance bonuses. To be considered for this position, please submit your résumé, a cover letter with salary expectations and a writing sample.

Please contact Jill Rice for further information.

Sincerely,

ALWARD FISHER RICE ROWE & GRAF, PLC

/s/ Susan Jill Rice

Susan Jill Rice