Agency: U.S. Securities and Exchange Commission

Position: General Attorney

Location: New York, NY

Salary: $120,103 - $203,479 per year

Open and close dates: 10/07/2022 to 10/21/2022

Job Link: <https://www.usajobs.gov/job/681832300>

**Summary:**

The Division of Enforcement (ENF) is seeking talented and experienced candidates to serve as a General Attorney. If selected, you will join a well-respected team that is responsible for conducting investigations dealing with difficult and complex matters involving all aspects of the securities market.

**Responsibilities:**

* Conducting complex investigations being undertaken by the SEC. Develops investigative or litigation plans and adjusts as appropriate during the course of an investigation.
* Drafting subpoenas and other requests for documents, questions witnesses through interviews, testimony, or depositions, evaluating documentary or testimonial evidence to demonstrate whether sufficient evidence exists to prove violations of federal securities laws, and preparing litigation-related documents.
* Providing management with advice and work products exhibiting knowledge, insight, and understanding of relevant law and facts. Using sound judgment to determine the quality, accuracy and relevance of information or data, analyzing information to identify relationships and trends, and integrating and synthesizing facts to reach reasonable conclusions.
* Communicating with agency officials at all levels, including supervisors, coworkers, staff in courts and private industry, and other agencies.
* Organizing work, setting priorities, and determining short- or long-term goals and strategies to achieve them. Developing innovative solutions to address issues and problems or involving novel or unexplored questions of law or policy.
* May participate in all aspects of litigation in federal court and administrative proceedings.

**Conditions of Employment**

CITIZENSHIP: This position is open to US Citizens.

You must possess a J.D. or LL.B Degree.

You must be an active member of the bar in good standing.

Occasional travel - You may be expected to travel for this position.

**Qualifications**

All qualification requirements must be met by the closing date of this announcement.

Qualifying experience may be obtained in the private or public sector. Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience. Qualifying education must have been obtained from an accredited college or university recognized by the U.S. Department of Education.

**BASIC REQUIREMENT: All applicants must possess the following**

J.D. or LL.B. degree --AND--

Active membership of the bar in good standing in any state, territory of the United States, the District of Columbia, or the commonwealth of Puerto Rico. (Note: proof of bar membership will be required before entry on duty.

MINIMUM QUALIFICATION REQUIREMENT: In addition to meeting the basic requirement, applicants must also meet the minimum qualification requirement.

SK-13: Applicant must possess at least two years post-J.D. experience identifying legal issues, conducting legal research, providing legal analyses, providing legal solutions/recommendations, and preparing legal documents, such as dispositions, pleadings, and motions which also includes at least one year:

(1) Analyzing legal and/or factual issues, or conducting significant investigations or litigation; and

(2) applying knowledge of and understanding of federal securities laws.

Education

FOREIGN EDUCATION: If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in an accredited U.S. education program; or full credit has been given for the courses at a U.S. accredited college or university. For further information, visit: http://www.ed.gov/about/offices/list/ous/international/usnei/us/edlite-visitus-forrecog.html