



Environmental Attorney

Are you passionate about the environment? Do you thrive on solving complex problems? If so, please consider joining Toeroek Associate, Inc.'s Environmental Support Services team! Toeroek Associates, Inc. (Toeroek) is seeking a full-time **Environmental Attorney and Project Manager** to provide support primarily in EPA regions 7, 8, 9, and 10. This person will assist with researching and compiling evidence identifying potentially responsible parties (PRPs) associated with contaminated hazardous waste sites across the county. Superior research, writing, and analytical skills are essential to this position.

Summary

The Environmental Attorney will work as part of a team of paralegals and environmental scientists to assist the U.S. EPA in its enforcement of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) and other environmental programs. The attorney will work on multiple contracts, researching and compiling evidence of contamination and identifying potentially responsible parties (PRPs) at Superfund and other hazardous waste sites. This work often involves identifying and weaving together disparate pieces of information into a coherent narrative and assessing parties' CERCLA liability. This position requires excellent research, writing, and analytical skills, as well as an interest in helping EPA and other government agencies enforce their environmental regulations.

Duties & Responsibilities:

- Provide litigation support to EPA in its CERCLA enforcement efforts, primarily in EPA Regions 7, 8, 9, and 10, and possibly in EPA Regions 5 and 6.
- Perform quality assurance reviews of legal, corporate, and historical research reports, including assessments of potential CERCLA liability and analyses of corporate successorship issues.
- Manage projects that involve working with staff to develop corporate and operational histories, summarize chemical use and disposal, compile and analyze results of soil and groundwater sampling, and summarize all this information in written reports.
- Communicate with EPA case developers and Office of Regional Counsel attorneys on a variety of issues.
- Supervise and mentor junior staff.
- Be available to assist with other duties, such as reviewing and interpreting federal government contracting provisions.
- Occasional overnight travel may be required.

Education & Qualifications:

- Graduate of an accredited law school
- Licensed to practice law in at least one state
- 3 to 4 years of experience in the private practice of law, serving as in-house counsel, or similar position providing legal analysis and support

Required Skills:

- Experience working and communicating with clients, managing client expectations, and responding to client requests with short turnaround times

- Knowledge of corporate law, forms of business organization, and reviewing and interpreting transactional documents involving mergers, and stock and asset acquisitions
- Excellent writing and communication skills
- Ability to effectively prioritize workload and maintain a functional, organized work environment
- Ability to handle confidential and other sensitive information with discretion
- Demonstrated ability to work independently, exercise sound business judgment, and work under tight time schedules
- Professional demeanor

Desired Skills:

- Knowledge of elements of environmental liability, particularly CERCLA and its defenses/exemptions
- Experience reviewing real property records and analyzing the chain of title
- Experience with Relativity, Concordance, or other similar e-discovery and/or document management databases
- Experience with Freedom of Information Act regulations
- Skill in building networks and managing relationships with existing and potential clients to help generate leads, grow work and connect business referrals to clients

At Toeroek, employees have the opportunity to work in a collaborative and congenial environment with a team of passionate staff dedicated to finding solutions to complex problems in the fields of environment, records and knowledge management, and national security. Most of the work is conducted at a desk, with occasional day and overnight travel.

Toeroek values a healthy work-life balance and offers employees a flexible hybrid work-from-home schedule, or a full remote schedule depending on your location.

The anticipated hiring salary range for this position is \$80,000 to \$105,000, depending on qualifications and location. Toeroek offers a competitive benefits package including medical, dental, vision, Life, LTD, STD, and 401K. Qualified applicants should include their **resume and cover letter with their completed application for further consideration through Toeroek’s career page <https://toeroek.applicantpool.com/jobs/>**

Toeroek Associates is a dynamic small business provider of specialty consulting and analysis services to the U.S. Government. Toeroek offers a collaborative and congenial work environment with a team of passionate staff dedicated to finding solutions to complex problems in the fields of environment, records and knowledge management, and national security. Our multi-disciplined environmental staff includes scientific, legal, and engineering experts who support federal and state government entities in compliance, removal and remediation, field services, site assessments, oversight, historical and technical research, litigation, cost recovery, and community engagement.

Toeroek Associates, Inc. is an Equal Employment Opportunity / Affirmative Action employer.

Toeroek Associates, Inc. maintains the policy of equal employment opportunity (EEO) shall apply to all terms, conditions, and privileges of employment, including hiring, testing, training and development, promotion, transfer, compensation, benefits, educational assistance, termination, layoffs, social and recreational programs, and retirement. Toeroek is committed to making employment decisions based on valid requirements, without regard to age, color, disability, gender identity, genetic information, military or veteran status, national origin, race, religion, sex, sexual orientation, or any other applicable status protected by state or local law.

Applicants with disabilities may contact Toeroek Associates, Inc., Human Resources via telephone, fax, e-mail, and other means to request and arrange for accommodations. If you need assistance to accommodate a disability, you may request an accommodation at any time. Please contact Human Resources at hr@toeroek.com.