



# SETTER ROCHE SMITH & SHELLENBERGER LLP

1860 Blake Street Suite 500 | Denver, CO 80202  
Phone: (303) 255-3588 | (970) 232-3092 | Fax: (720) 293-9822  
www.setterroche.com

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## **Tribal Law /Federal Indian Law Attorney**

Setter Roche Smith & Shellenberger LLP (SRSS) is a mid-size Denver-based law firm that is looking to add an experienced Tribal Law /Federal Indian Law Attorney to our team. Qualified candidates should have several years' tribal and federal Indian law experience and be licensed to practice law in Colorado. Licensures in New Mexico and/or Arizona is a plus. Experience working with tribal housing authorities and matters governed by NAHASDA is required. Licensure and experience practicing law with the Navajo Nation is preferred, and working experience with other tribes or tribal entities is helpful. This is a full-time position that offers a hybrid work schedule. The ability to travel to and from tribal courts/tribal jurisdictions is required.

### **Firm Overview**

Setter Roche Smith & Shellenberger LLP is a full-service minority owned law firm located in the heart of downtown Denver. We pride ourselves on our legal expertise, technical knowledge, and experienced staff. With approximately 40 professionals, we are large enough to tackle a diverse array of legal matters, yet small enough to maintain a close working environment amongst professionals. Our staff is comprised of a combination of full-time remote and hybrid-remote employees. We offer competitive compensation packages, excellent benefits, and a positive work environment, which has allowed us to attract and retain a remarkable team. Indeed, most of our staff have been with the firm since its inception so we've had little turnover. We value our employees and strive to ensure a healthy work-life balance.

### **Responsibilities**

This position will entail the following responsibilities:

- Provide day-to-day management and provide legal advice to tribe(s) on tribal housing project; advise tribal housing authority under federal regulations, such as NAHASA
- Attend meeting remotely or in-person for all related projects
- Draft pleadings, motions, and other legal memoranda and documents for tribal entities, tribal court litigation, or state court litigation
- Research and analyze legal issues
- Present legal findings to tribal government officials
- Advise clients on legal matters
- Represent clients in tribal court proceedings
- Interpret and apply tribal laws, rulings, and regulations
- Conduct discovery and depositions

### **Qualifications**

Experience working with tribal housing authorities and knowledge of NAHASDA is mandatory. Additional experience in construction and business contracts is preferred. Solid trial experience in tribal court(s) and exceptional writing skills are a must. Beyond these mandatory requirements, the ideal candidate must also be able to work autonomously with limited supervision, be comfortable managing a high-volume caseload, and have the ability to work a case or project from inception through to resolution. Organizational and time-management skills are necessary to meet court or client deadlines. Candidates should have excellent research and analysis skills. Must be able to effectively communicate and collaborate with in-house counsel.

A Juris Doctor from an accredited law school is required, as well as being active and in good standing in the state of Colorado. Experience with Navajo tribal law and policy is highly preferred.

**License/Certification:**

- Colorado Bar License (Required)
- Navajo Nation (Preferred)

**Compensation/Benefits**

Our compensation package is highly competitive and commensurate with experience. This salaried position will have a starting range of between 100-120K, which is negotiable depending upon experience. Additional benefits offered:

- Health insurance coverage (medical, dental, and vision)
- Life insurance
- 401K
- CLEs
- Bar dues
- Parking pass or parking stipend
- Phone reimbursement
- IT support

**To Apply**

Email resume, cover letter, and a writing sample to [info@setterroche.com](mailto:info@setterroche.com)