



# **MENOMINEE INDIAN TRIBE OF WISCONSIN**

DEPARTMENT OF LEGAL SERVICES  
P.O. BOX 910  
KESHENA, WI 54135-0910  
715-799-5194

August 21, 2022

## **Assistant Prosecutor**

### **GENERAL DESCRIPTION OF DUTIES**

Under the direction and supervision of the Prosecutor, the purpose of the position is to assist the Prosecutor with legal research, court appearances and to handle caseloads as assigned.

### **MINIMUM TRAINING AND EXPERIENCE**

Must have a Degree from an accredited school of Law, plus membership and good standing in any State Bar or the District of Columbia Bar and must become a member of the Wisconsin Bar within one (1) year of hire. Must be a member of the Menominee Tribal Court Bar within thirty (30) days of hire. Experience in working with Tribes and/or Tribal communities preferred. Must have an exemplary work history and provide letters of reference from current and immediate past supervisors. If no current or immediate past supervisor, must provide (3) letters of reference from judges or licensed attorneys. Must have demonstrated computer/software skills as evidenced by a testing process. Must have excellent writing and research skills as evidenced by a research and writing sample.

For more information, visit the employment page of the Tribe's website: [menominee-nsn.org](http://menominee-nsn.org)