



### **Chief Legal Officer (CLO)**

Morongo Band of Mission Indians

Banning, CA

Full Time, Salary D.O.E.

**BASIC DUTIES:** Under the general direction of the Morongo Attorney General and Tribal Council, plan, assign, support, and review the work of Legal Department staff; coordinate with specialized outside counsel; serve as a legal advisor to Tribal Council and various Tribal government and commercial entities regarding a wide variety of matters, including gaming-related matters; attend frequent meetings of the Tribal Council, Committees and General Membership; oversee the drafting of Tribal Ordinances, policies and procedures; oversee the negotiation, documentation, writing, and reviewing of various contracts, including leases, permits, purchase agreements, development agreements and inter-governmental agreements; coordinate and work closely with the offices of the Tribe's Attorney General.

Assist in the development, communication, and implementation of the Tribe's legislative policy priorities on local, state and federal matters, including policy related to Indian affairs. Draft and implement communication and education activities with local, state, and federal governments on issues that impact the Tribe and Indian Country. Research into legislative issues that could affect the Tribe, its economic enterprises and related topics. Possess the ability to monitor, analyze and disseminate key information to provide quantitative and qualitative insights by defining issues clearly, drawing valid conclusions, and making recommendations to facilitate key Tribal initiatives. Advocate the goals and priorities of the Tribe in a manner that faithfully reflects and upholds the Tribal Community's vision, mission and values.

**EXPERIENCE & EDUCATION:** A Juris Doctor Degree from an accredited law school and admission to the California Supreme Court Bar or the Bar of another State or the District of Columbia; if not admitted to practice in California, the successful applicant will be required to take—and pass the California Bar Examination within 12 months of the starting date. At least ten (10) years' professional experience in municipal law, public law, tribal law, or as a privately practicing attorney. Tribal Law experience preferred. At least five (5) years' experience managing other attorneys and legal staff. And at least five years' experience working with governmental affairs in legislative and / or policy fields with progressive duties. Tribal government experience highly preferred.

**APPLY:** Visit our website at [Employment – Morongo \(morongonation.org\)](http://morongonation.org) for employment application. Interviews are by appointment only. Call 951-755-5180 for more information.